

**Hollister Site**  
**IEC Summary of Review**

*(Based upon documents and meetings with program representatives)*

**Major Program Goals:**

- ❖ Provide additional student support services.
- ❖ Expand course offerings.

**Concerns/Trends affecting the program (from program):**

- ❖ Students returning for retraining are increasing in number.
- ❖ Students lack transportation funds to attend main campus.
- ❖ Increasing demand for more services and courses.

**Plans for addressing concerns/trends (from program):**

- ❖ Expansion of available classroom space.
- ❖ A part-time financial aid position has been requested to help process paperwork in a timely manner.

**IEC Recommendations:**

- ❖ Work with strategic planning initiatives to formulate a Master Plan that establishes a comprehensive timeline to address the transition of the off site to a full service campus, as the college moves toward developing a multi-campus district.
- ❖ In order to keep pace with growing number of students pursuing financial aid, it is reasonable to support the need for a part-time financial aid assistant.

**Comments:**

The off-site seems to be well-organized, managed and continually strives to meet the needs of the community. While a high level of service is provided, the population of students is growing resulting in an increased demand for services and expansion of course offerings. As the site continues to grow, there will be a need to further evaluate the long term impact as it relates to our Educational Mater Plan for expansion.

**IEC STATUS UPDATE  
HOLLISTER SITE  
AY10-11**

**Instructions:**

List the recommendation(s) made by the IEC committee as a result of your review (see review recommendations on IEC site). Provide an update on any progress you have made on the recommendation(s) since the review. Please provide data if available.

<b>Recommendation</b>	<b>Progress on recommendation</b>
1. Work with strategic planning initiatives to formulate a Master Plan that establishes a comprehensive timeline to address the transition of the offsite to a full service campus, as the college moves toward developing a multi-campus district.	The Board along with college President, are currently working with Hollister Community to address the transition of the off-site to a full service campus. The anticipated time of transition is approximately 5 years.
2. In order to keep pace with growing number of students pursuing financial aid, it is reasonable to support the need for a part-time financial aid assistant.	Due to budget constraints, this position is on hold.